# Team Meeting

Date | time 9/11/2022 9:00 PM| Location via teams

|  |  |  |  |  |  |  |  |  |  |  |  |
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| |  |  | | --- | --- | | Meeting called by | During class | | Type of meeting | Check possible clients | | Facilitator | Lei | | Note taker | Bing Bai | | Timekeeper | Mark | | Attendees Everyone Present |
|  |  |

## Agenda Items

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| --- | --- | --- |
| Topic | Presenter | Time allotted |

|  |  |  |  |
| --- | --- | --- | --- |
|  | Presented additional prospects | Shayekh, Ibrahim, Mark | 1hr:00mins |
|  | Finalized List of prospects | All | 40mins |
|  | Review HW and Gantt Chart | ALL | 20mins |

## Other Information